AGENDA
CITY COUNCIL MEETING
March 10, 2015

7:00 **I. CALL TO ORDER AND ROLL CALL**

II. CITIZEN COMMENTS

III. ADOPT AGENDA

IV. CONSENT AGENDA

** All items listed with asterisks (**) are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member, City staff or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

V. **APPROVAL OF MINUTES

A. City Council Meeting Minutes of February 10, 2015
B. Special City Council Meeting Minutes of February 10, 2015 (Mediation)
C. Special City Council Meeting Minutes of February 10 &13, 2015 (Personnel)

VI. PRESENTATIONS/PUBLIC HEARINGS RECOGNITIONS/PROCLAMATIONS

A. 2014 Audit Presentation – Tom Wente, Smith ♦ Schafer

VII. ENGINEERING

A. Update on Feasibility Work -1st Street Reconstruction Project

VIII. LEGAL

A. Update on St. Marc Materials – Chris Hanke

IX. FINANCIAL

**A. February, 2015 Treasurer's Report
**B. Payment of Claims

X. OLD BUSINESS

A. Update on Spring Cleanup Day
B. Letter from Townships Concerning 2015 Fire Contracts

XI. NEW BUSINESS

A. Liquor License Renewal for Schweich's Inc.
B. Authorize Hiring of Full-Time Police Officer
C. Turn on Street Light on Whitetail Lane
D. Municipal Pool Repairs
    1. Pool and Bathhouse Painting
    2. Replace Sand & Laterals in Sand Filter

XII. OTHER BUSINESS

A. Schedule of Upcoming Meetings

1. City Council Meeting: Tuesday, April 14th @ 7 p.m.
2. 2015 Board of Appeal and Equalization: Thursday, April 23rd @ 5:30 p.m.
3. Goodhue County Board Mtg. in Kenyon – Tuesday, May 5th @ 10:00 a.m.

XIII. COUNCIL AND STAFF GENERAL COMMENTS

XIV. ADJOURNMENT

M E M O R A N D U M

TO: Honorable Mayor and City Council
FROM: Mark Vahlsing, City Administrator
RE: Meeting of March 10, 2015

Attached please find the agenda and related materials for Tuesday's meeting.

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS

III. ADOPT AGENDA

MOTION NEEDED

IV. CONSENT AGENDA

The Consent Agenda contains the following items for approval:
Regular City Council Meeting Minutes of February 10, 2015
Special City Council Meeting Minutes of February 10, 2015 (Mediation)
Special City Council Meeting Minutes of February 10 & 13, 2015 (Personnel)
February 2015 Treasurer's Report
Payment of Claims

MOTION NEEDED

V. APPROVAL OF MINUTES

Consent Agenda Item

VI. PRESENTATIONS/PUBLIC HEARINGS

2014 Audit Presentation – Tom Wente, Smith ♦ Schafer

VII. ENGINEERING *(Joe Rhein will be in attendance at this meeting.)*

Update on Feasibility Work – 1st Street Reconstruction Project
City Engineer Rhein has provided a memo on this project that is included in your packet.

VIII. LEGAL (*City Attorney Scott Riggs will be in attendance at this meeting.)*

Update on St. Marc Materials – Chris Hanke
Chris Hanke paid the hook-up fees, fines, and lease payments he owed the City and KMU. I met with him and the Security State Bank last week. He indicated to me that he the required information for the building permit has been completed by an architect. To date we have not seen anything. The process of foreclosing on his property is continuing. The City Attorney will discuss the matter further at the meeting.

IX. FINANCIAL

February 2015 Treasurer's Report - Consent Agenda Item
Payment of Claims – Consent Agenda Item

X. OLD BUSINESS

A. Update on Spring Cleanup Day
Waste Management has agreed to hold Spring Clean-up day on April 25. They will charge the same amount for large items as last year. I have also talked to the bank about sponsoring a shredding service on Clean-up day. A flyer is included in the packet that lists disposal costs.

B. Letter from Townships concerning 2015 Fire Contracts

On March 5th the City received a letter from the townships served by the City of Kenyon for Fire Service. The letter states that the townships are declining to sign the Fire Contracts with the City. They are requesting that the formula used to determine each township's share be changed. They are asking that another Fire Contract meeting be held to discuss the townships concerns. The Committee had originally requested that the City phase in a different funding formula over 4 or 5 years. If the Council is interested in discussing the Townships concerns further, a meeting should be set up in the next two or three weeks. Further information is contained in the letter in your packet.

XI. NEW BUSINESS

Liquor License Renewal for Schweich's Inc.

See information in the Council packet. This approval would include the "Outdoor Service Area" permit as well. ***MOTION NEEDED***

Authorize Hiring of Full-Time Police Officer

To fill the vacant full-time police officer position, the Personnel Committee reviewed the finalists from the last hiring process. Three of the finalists were contacted for interviews. Subsequently, Amy Reding is being recommended by the Personnel Committee to receive Council approval to fill the position. ***MOTION NEEDED***

Turn on Street Light on Whitetail Lane

A resident who lives in the Trondheim area has requested that the City turn a street light back on; specifically, on Whitetail Lane midway between Trondheim Road and Skogen Drive. (See the map provided in your packet.) This light was turned off several years ago as part of an overall budget reduction. ***MOTION MAY BE NEEDED***

Municipal Pool Repairs
Pool and bathhouse Painting
Replace Sand & Laterals in Sand Filter

The pool and bathhouse are in need of re-painting for 2015. One estimate is attached, and we are in the process of getting additional quotes. There is also an estimate for the sand filter included in the packet. This is being presented at this time for information purposes. We will have more information for the April Council meeting.

XII. OTHER BUSINESS

SCHEDULE OF UPCOMING MEETINGS

Please see your agenda

XIII. COUNCIL AND STAFF GENERAL COMMENTS

XIV. ADJOURNMENT

Please contact me, if you have any questions or require additional information.

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 10th day of February, 2015. The following members were present: Mayor Mike Engel, Council Members, Fred Barsness, Richard Nielsen, Russ Thurmes, and Doug Henke. Also present: Administrator Mark Vahlsing, Engineer Joe Rhein, Attorney Scott Riggs, Police Chief Sjolander and Police Officer Beighley

CITIZEN COMMENTS
None

ADOPT AGENDA
Motion by Nielsen seconded by Thurmes to approve the February agenda as presented. Motion carried 5-0-0.

CONSENT AGENDA
Motion by Barsness seconded by Henke to approve the Consent Agenda, which includes payment of check numbers 62289 through 62397; 2299E through 2314E and additional checks 62398 through 62410. Motion carried 5-0-0.

ENGINEERING
Update on Feasibility Work – 1st Street Reconstruction Project
According to Engineer Rhein, the feasibility work is continuing on 1st Street. Sewer televising should begin soon, and soil borings have been completed. Administrator Vahlsing stated that if the project was to begin in 2015, the engineering feasibility study would have to begin in March.

Update on Preliminary Analysis for New Fire Facility
According to Engineer Rhein, the study comparing the three sites under consideration for a new fire department facility should be completed by the week of February 23rd. He also stated that after the report is completed, as was discussed with Administrator Vahlsing, a meeting with the fire facility planning committee will be scheduled.

LEGAL
St. Marc Materials – Chris Hanke
Status of Building Permit and Construction of Permanent Ready Mix Plant
City Administrator Vahlsing updated the Council on the status the St. Marc Materials project. He stated that last October, after a building inspection, it was found that Hanke had modified his building construction without amending his permit. As a result, a stop order was issued by the County Building Official. Since then, no further work has been completed on the project, and Hanke has not submitted the revised construction plans in accordance with State building and electrical codes. He also has unpaid fines, lease payments and utility fees that are outstanding. Attorney Riggs stated that he was preparing a notice to be sent to Mr. Henke. The notice states that the EDA would be commencing foreclosure procedures on the property that Mr. Hanke had purchased.

Leased EDA Land
Administrator Vahlsing stated that at the January 27th meeting, the EDA directed staff to work with the City Attorney to send notice to Chris Hanke that he 45 days to vacate the leased property north of the City shop. After further review, the City Attorney determined a 120 day notice was required. The attorney was working on a notice letter to send to Mr. Hanke.

Status of Fines Related to Development Agreement Violations

Administrator Vahlsing stated that the outstanding fines related to the development agreement completion dates have not been paid to date. The total unpaid fines are currently $3000. Vahlsing also stated that are unpaid utility hook-up fees totaling just over $1100, and Mr. Hanke is also two months behind on his lease payments totaling $700. In the past, Hanke has fallen behind in his lease payments up to three months, and then comes in and pays them. Currently, in total, Hanke owes the City over $4800.

NEW BUSINESS

Pay Equity Compliance Report

Administrator Vahlsing reviewed the Minnesota Pay Equity Compliance process. He stated that it appeared that the City was in compliance based on this report.

Motion by Nielsen, second by Henke to approve 2015 Minnesota Pay Equity report for the City. Motion carried 5-0-0

Request Accounts Receivable Write-Offs

Administrator Vahlsing reviewed a list of unpaid bills in the Council packet. He stated that these items could not be assessed to properties. Multiple attempts had been made to collect them but they must be written-off for accounting purposes.

Motion by Nielsen, second by Henke to approve Account Receivable Write-off list. Motion carried 5-0-0

Carriage and Cutter Day Requests for February 28, 2015

Mayor Engel reviewed the items for approval related to theevent

1. Parade Route/Permit, Street Closings/Detour, Parking Restrictions
2. Use of Fire Hall for Pre-parade Meal
3. Donation to Carriage and Cutter Day ($1,000)
4. Approve 4th Annual 5K Run/Walk Route, Use of Ambulance Building Garage

Motion by Thurmes, second by Nielsen to approve the four items discussed (above) for the Carriage and Cutter Parade on February 28, 2015. Motion carried 5-0-0.

Spring Cleanup Day

Administrator Vahlsing stated that the City has had requests to schedule a Spring Clean-up day in 2015. He stated that he has discussed the idea with Waste Management and they are willing to work with the City to coordinate the event. Waste Management asked that the City suggest two or three possible date options. They would prefer the same process as Ron Grose used where items were dropped off at a designated area. Motion by Barsness, second by Nielsen to instruct City Administrator to work with Waste Management to set up a spring clean-up day on either Saturday April 18, 25, or May 2, 2015. Motioncarried 5-0-0.

EDA items:

Priority Items Identified during EDA Annual Meeting on January 27, 2015

Administrator Vahlsing discussed items that were identified during the EDA annual meeting on January 27, 2015 for priorities for the upcoming year. They included:

- *Keeping a medical clinic in Kenyon*
- *Finish the Fire Hall project*
- *More land for commercial development*
- *Continue beautification efforts in the downtown*
- *The City should hold a spring clean-up day*

- *Additional activities for youth and community through the library*

Façade Improvement Application –Metal Transformations 304 Highway 56 South
Administrator Vahlsing stated that at a special meeting held on February 4, 2015, the EDA Board approved a Façade Improvement application for $4000 to fund a portion of the cost to replace the roof, and siding on the front building addition. They will also paint front of the building. The total project cost is $10,000.

Possible Sites for Additional Commercial/Industrial Park Land
Administrator Vahlsing stated that he had updated the EDA on the sites under consideration for a new Fire Department facility. He stated that these sites may also be suitable for future light industrial/commercial development.

Letter of Concern to Reduction of Hours at Mayo Kenyon Clinic
Administrator Vahlsing stated that Mayo Clinic has reduced the hours at the Kenyon Clinic to two days a week. There is concern in the community that this reduction may lead to the eventual closing of the clinic. He recommended that the Council or Mayor send a letter of concern to Mayo about the reduced hours.

OTHER BUSINESS
Schedule of Upcoming Meetings
City Council Meeting: Tuesday, March 10th @ 7 p.m.
2015 Board of Appeal and Equalization: Thursday, April 23rd @ 5:30 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Administrator Vahlsing stated that the City audit would be occurring next week.

Motion Nielsen, seconded by Thurmes to adjourn the meeting at 7:40 p.m. Motion carried 5-0-0.

Mark R. Vahlsing, City Administrator

Michael Engel, Mayor

Pursuant to due call and notice thereof, a Special City Council meeting was duly held in the City Hall conference room on the 10th day of February, 2015. The following members were present: Mayor Mike Engel, Council members, Fred Barsness, Richard Nielsen Russ Thurmes and Doug Henke. Also present: City Administrator Mark Vahlsing, and City Attorney Riggs.

Mayor Engel called the special meeting to order at 7:40 pm. He then stated that the meeting would be closed to discuss a litigation matter.

> Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b), closed session pursuant to the attorney-client privilege to engage in confidential attorney-client communications related to a litigation matter related to a contract dispute regarding the waste water treatment plant.

Motion by Nielsen, Second by Barsness to come out of closed session. Motion Carried 5-0-0

Resolution 2015-04: Resolution Approving Mediated Settlement Agreement with Winona Mechanical, Inc.

Motion by Barsness Second by Nielsen to approve Resolution 2015-04. Motion Carried 5-0-0

Motion by Barsness second by Engel to adjourn the special council meeting at 8:00 p.m. Motion carried 5-0-0.

_____ _____

Mark Vahlsing, City Administrator Michael Engel, Mayor

Pursuant to due call and notice thereof, a Special City Council meeting was duly held in the City Hall conference room on the 10th day of February, 2015. The following members were present: Mayor Mike Engel, Council members, Fred Barsness, Richard Nielsen Russ Thurmes and Doug Henke. Also present: City Administrator Mark Vahlsing, and City Attorney Riggs.

Mayor Engel called the special meeting to order at 8:00 p.m.

Motion by Thurmes, second by Nielsen to enter into a closed special meeting. Motion Carried 5-0-0.

> Pursuant to Minnesota Statutes, Section 13D.05, subdivision 2(b), to conduct a closed meeting for preliminary consideration of allegations or charges against an individual subject to the City Council's authority, and subdivision 3(a), to conduct a closed meeting (the meeting must be open at the request of the individual who is the subject of the meeting) to evaluate the performance of an individual subject to the City Council's authority, Mr. Olaf Mark.

Motion by Nielsen, second by Engel to come out of closed session and recess Special Council Meeting until Friday February 13th at 1:30 p.m. Motion carried 5-0-0

Mark Vahlsing, City Administrator

Michael Engel, Mayor

Pursuant to due call and notice thereof, a Special City Council meeting was duly held in the City Hall conference room on the 13th day of February, 2015. The following members were present: Mayor Mike Engel, Council members, Fred Barsness, Richard Nielsen Russ Thurmes and Doug Henke. Also present: City Administrator Mark Vahlsing, and City Attorney Riggs.

Mayor Engel called the special meeting to order at 1:30 p.m.

Motion by Nielsen, second by Thurmes to reconvene closed meeting. Motion carried 5-0-0.

> Pursuant to Minnesota Statutes, Section 13D.05, subdivision 2(b), to conduct a closed meeting for preliminary consideration of allegations or charges against an individual subject to the City Council's authority, and subdivision 3(a), to conduct a closed meeting (the meeting must be open at the request of the individual who is the subject of the meeting) to evaluate the performance of an individual subject to the City Council's authority, Mr. Olaf Mark.

Motion by Nielsen, second by Hanke to come out of closed session. Motion carried 5-0-0.

Resolution 2015-03: A Resolution Changing the Employment Status of Olaf Mark from Full Time to Part Time from the City of Kenyon

Motion by Nielsen, second by Engel to approve Resolution 2015-03 with modifications as discussed by City Attorney Riggs. Motion carried 5-0-0.

Motion by Nielsen, second by Thurmes to adjourn the meeting at 2:15 p.m. Motion carried 5-0-0.

Mark Vahlsing, City Administrator

Michael Engel, Mayor

BOLTON & MENK, INC.
Consulting Engineers & Surveyors
2035 County Road D East • Suite B • Maplewood, MN 55109-5314
Phone (651) 704-9970 • Fax (651) 704-9971
www.bolton-menk.com

MEMORANDUM

Date: March 10, 2015

To: Kenyon City Council
City Administrator Mark Vahlsing

From: City Engineer Joe Rhein

Subject: First Street
Status Report

The purpose of this memo is to provide an update on the feasibility activities for First Street.

The following activities have been completed to date:

- Preliminary survey.
- Structure inspection (manholes & catch basins).
- Curb inspection.
- Geotechnical report – performed by Northern Technologies, Inc.

The following activity is currently in progress:

- Sanitary Sewer televising – will be performed by Roto-Rooter.

More details on the geotechnical report and sanitary sewer televising are given below:

Geotechnical Report

Quotes were solicited from three firms: American Engineering Testing (AET), Braun Intertec Corporation, and Northern Technologies, Inc. (NTI). Quotes were submitted by all three firms, ranging in cost from $2,514 to $3,500. Based on the submittals, the recommendation was to select NTI, at a cost of $2,950.

NTI was authorized on January 7th to proceed. Field work was performed January 14th. The report of the geotechnical exploration and review was prepared and submitted on February 17th.

A copy of the title page and table of contents of the report is attached for reference. A complete copy of the report is available at City Hall for review.

Sanitary Sewer Televising

Quotes were solicited from two firms: Empire Pipe Services, and Roto-Rooter. Both firms submitted quotes. Based on the submittals, the recommendation was to select Roto-Rooter, at an estimated cost of approximately $11,000.

Roto-Rooter was authorized on February 19th to proceed. Work is currently being scheduled, and is anticipated to begin either the week of March 9th or March 16th.

We will be in attendance at the March 10th City Council meeting to discuss the contents of this memorandum. Please contact me at 651-968-7384 or by e-mail at joerh@bolton-menk.com if you have any questions regarding the contents of this memo or if you wish to discuss this matter prior to the meeting.

Attachments:

- Geotechnical Report excerpt - NTI

NTI
NORTHERN TECHNOLOGIES, INC.

GEOTECHNICAL EXPLORATION AND ENGINEERING REVIEW

First Street Reconstruction Project

Kenyon

Minnesota

NTI Project No. 15.60844.100

Prepared For:

Bolton & Menk, Inc.
Attn: Joseph Rhein, P.E.
2778 Commerce Drive NW, Suite C
Rochester, MN 55901

NTI
NORTHERN TECHNOLOGIES, INC.

1408 Northland Drive, Suite 107
Mendota Heights, MN 55120
P 763.433.9175 F 651.389.4190
www.NTIgeo.com

Unearthing confidence™

February 17, 2015

Bolton & Menk, Inc.
2778 Commerce Drive NW, Suite C
Rochester, MN 55901

Attn: Joseph Rhein, P.E.

Subject: Geotechnical Exploration and Engineering Review
First Street Reconstruction Project
Kenyon, Minnesota
NTI Project No. 15.60844.100

Dear Mr. Rhein,

In accordance to your request and subsequent authorization, Northern Technologies, Inc. (NTI) conducted a Geotechnical Exploration for the above referenced project. Our services included advancement of exploration borings and preparation of an engineering report with recommendations developed from our geotechnical services. Our work was performed in general accordance with our proposal dated December 22, 2015.

Soil samples obtained at the site will be held for 60 days at which time they will be discarded. Please advise us in writing if you wish to have us retain them for a longer period. You will be assessed an additional fee if soil samples are retained beyond 60 days.

We appreciate the opportunity to have been of service on this project. If there are any questions regarding the soils explored or our review and recommendations, please contact us at your convenience at (651) 389-4191.

Northern Technologies, Inc.

Rachel L. Litfin
Staff Engineer

Ryan M. Benson, P.E.
Regional Manager/Principal Engineer

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CITY-WIDE CLEANUP DAY

Pool Parking Lot
April 25, 2015
8 a.m. – Noon

Spring

CLEAN OUT YOUR BASEMENT, ATTIC AND GARAGE. PICKUP AND HAULING SERVICE AVAILABLE. CALL CITY HALL (789-6415) TO SCHEDULE A PICKUP BY FRIDAY, April 24th.

(Fee schedule below. No household hazardous waste.)

DOCUMENT SHREDDING:
9 A.M. - NOON
SECURITY STATE BANK PARKING LOT
(Free Service sponsored by Security State Bank)
Safely shred documents to prevent identity theft.

Fee Schedule:

♦ Water Heaters/ Dishwashers	$15
♦ Stoves/Microwaves	$15
♦ Stereo,VCR,Keyboard,Printer	$10
♦ Mattress/Box Springs	$15
♦ Stuffed Chairs	$10
♦ Refrigerator/Freezer	$30
♦ Sofa / Love Seat	$20
♦ Computer Monitor/Tower	$20
♦ Window A/C	$30
♦ TV (price determined by size of unit)	
♦ Batteries	$25
♦ Car Tires w/ rims	$ 6
♦ Truck tires	$10

Sponsored by:
City of Kenyon (789-6415)
The Kenyon Leader
Security State Bank

DATE: February 25, 2015

TO: Mike Engel and Kenyon City Council Members

FROM: Town Boards of Cherry Grove, Holden, Kenyon, Warsaw, Richland, and Wheeling Townships

SUBJECT: 2015 City-Town Fire Contract

CC: Mark Vahlsing, City Administrator

While we in the townships have the utmost respect and appreciation for the work of the fire fighters and first responders who generously give of their time and expertise to answer calls both in the city and the townships, we must respectfully decline to sign the 2015 contract offered by the City of Kenyon.

For the past several years we in the townships have seen our share of the cost of fire protection increase significantly because the contract shares are calculated based on tax capacity, and rural tax capacity has increased as land prices have escalated. Over and over again we have asked the City to address this growing inequality, to no avail. We were hopeful that this might change last year, when a committee with members from both the city and the townships was created to study the issue and make a recommendation. Which they did, but the Kenyon City Council chose to disregard their recommendation.

We have decided that we must update the fire contract so that it more accurately reflects current services and addresses a more equitable formula for payment. We would prefer that the capital fund be a separate item and not part of the operating budget.

We have also decided that every year we must be provided not only the proposed fire service budget and the YTD actual expenses, but the actual year end result against that budget.

Enclosed with this letter is a sample fire contract prepared by the Minnesota Association of Townships (MAT). Aside from the share calculation included in the sample, we propose that the new contract be based upon this sample, which was developed by representatives from MAT and from the League of Minnesota Cities with the goal of being fair to all parties.

In the interest of continuity, the township representatives who were on the committee last year look forward to meeting with the City of Kenyon Council and the City Administrator to work out the details of this new contract at a time and a place of your convenience.

Sincerely,

See attached pages for signatures

Richland Township Board

Arnold Petricka, Chair — Date: 3-2-15

Jim Donkers, Supervisor — Date: 3-2-15

Steve Johnson, Supervisor — Date: 3-2-15

Attested to by Jay Haws, Clerk — Date: 3-2-15

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code ONSS **License Period Ending** 3/31/2015 **ID#** 37538

ISSUING AUTHORITY Kenyon

Licensee Name Schweichs Inc.

Trade Name Schweich Hotel Bar Food

City, State, Zip Code 632 2nd Street
Kenyon MN 55946

Business Phone 5077895800

License Fees: **Off Sale** **On Sale** $1,000 **Sunday** $200

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. Se back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature _____ DOB_____ SS#_____ Date_____
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date_____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date_____
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date_____
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. Created From Kenyon Online Mapping Site. Sources: Goodhue County, MN; City of Kenyon, MN. Map Created:

5/2/2013

COMMERCIAL POOL

1167 E Hwy 36
Maplewood, MN 55109
651-766-6666
877-842-4455

March 4, 2015

City of Kenyon Community Swimming Pool

We hereby propose to do the following work on the outdoor pool, wading pool and training pool:

1) Sandblast swimming pool, wading pool, and training pool
2) Cleanup debris and prep surfaces
3) Paint swimming pool, wading pool, and training pool with 1 coat Gunzite Primer
4) Paint swimming pool, wading pool, and training pool with 1 coat Epoxy Zeron Paint (4 available colors to choose from)

FOR THE SUM OF: **Total:** **$23,835.00**

TERMS: 25% Down Payment, Remaining Balance Due Upon Completion

NOT INCLUDED IN THE ABOVE PRICE:

1) Draining or refilling the pool
2) Start up of the pool equipment
3) Labor involved in dewatering the pool. Time spent pumping water out of pool is $100/hour. Customer is responsible for ensuring the pool stays dry for one week after we finish painting. Failure to do so could compromise the integrity of the paint.

The above price is good for 120 days from the date on the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. Worker's Compensation and Public Liability Insurance to be covered by Commercial Pool And Spa Supply, Inc..

Thank You,

Jack V. Soukup Vice President

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE_____ TITLE_____

NAME_____ DATE_____

MINN-CRETE

1167 E Hwy 36
Maplewood, MN 55109
651-766-6666
877-842-4455

February 20, 2015

City of Kenyon

Bath House floor resurface:

1) Grind existing concrete to applicable surface
2) Apply one base coat polymer modified cement overlay
3) Apply final coat to a slip resistant finish
4) Apply premium penetrating sealer with slip resistant additive.

Approx. 1300 S.F.

FOR THE SUM OF: **$5,200.00**

TERMS: FULL BALANCE UPON COMPLETION

The proposal is good for 120 days from the date on the proposal.

Sincerely,

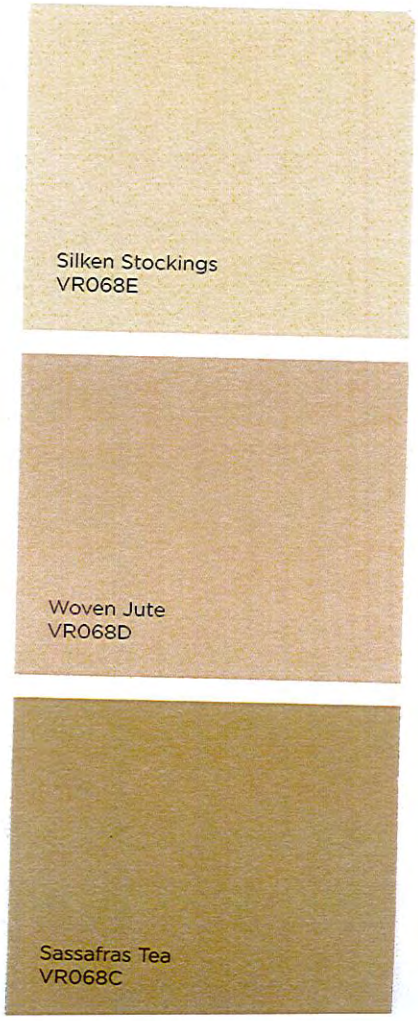
_____

Mal Pautz

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE_____ TITLE_____

NAME_____ DATE_____


Silken Stockings
VR068E
Woven Jute
VR068D
Sassafras Tea
VR068C

3/6/2015

OLYMPIC POOLS
OLYPOOLS.COM

City of Kenyon
709 2nd St
Kenyon, MN 55946

Subject- Sand Change

The following is a proposal to replace the sand and laterals in your sand filter.

Filter Sand Change

- City to remove and dispose of sand and gravel in the filter prior to work
- Visual inspection of the filter, report any items that may need repair to the owner if found
- Supply and install new laterals
- Replace hatch gasket
- Supply sand and pea gravel per manufacture's specifications
- City to start filter in spring per manufacture's specifications

Cost: Five thousand seven hundred and ninety four dollars ($5,794.00)

Terns: ½ down and signed proposal. Balance due net 10 upon completion

Approval_____Date_____

Warranty: 60 days on our workmanship

Sincerely,

Don Pampuch

135 Atwood Street South • Shakopee, Minnesota 55379 • Tel 952-224-2200 • Fax 952-445-7867