

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 8th day of October 2019. The following members were present: Mayor Doug Henke, Council Members, Dan Rehtzigel, Tom Gard, and John Mortensen. Also, present: Attorney Scott Riggs, Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Public Works Director Wayne Ehrich, Engineer Derek Olinger

Administrator Vahlsing administered the Oath of Office to new Council member Thomas Gard.

CITIZEN COMMENT

None

ADOPT AGENDA

Addition: / VIII / Legal / A / New On-Sale and Sunday Liquor License

Motion by Rehtzigel second by Mortensen to approve the amended agenda. Motion carried 4-0-0.

CONSENT AGENDA

Motion by Mortensen seconded by Rehtzigel to approve the Consent Agenda, which includes payment of check numbers, 70189 through 70257; 3341E through 3358E; and additional checks 70258 through 70273. Motion carried 4-0-0.

PRESENTATIONS/PUBLIC HEARINGS

Chris Mallery – Update on 411 Bullis Property

Chris Mallery updated the Council on her plans for 411 Bullis Street. The plan is to construct a single level home with an attached single car garage. This will be a rental home. She also described some future plans to build single level homes at Countryside Meadows. The target group would be middle aged to senior couples.

ENGINEERING

2nd Street Sanitary Sewer Improvements

Engineer Olinger stated that the sewer lining subcontractor completed the cured-in-place-pipe lining this week. This work will be accepted as soon as the final televising of the new liner is approved. Another subcontractor secured by RAW Construction completed the grouting of the sanitary service lines connected to the 2nd Street sewer main this week. The final sidewalk work on the north side of 2nd Street will be completed this week.

Pay Request #2

Engineer Olinger stated that RAW is requesting a payment of \$50,472.41 for work completed between September 4 and September 27, 2019. Liquidated damages will be deducted for the number of days that the project exceeded the original completion date.

Motion by Rehtzigel second by Mortensen to approve pay request #2 to RAW Construction for \$50,472.41. Motion carried 4-0-0.

Red Wing Avenue Update

Engineer Olinger stated that they are working on the final design proposal. In the next month, the engineers will be collecting topographic information from the areas of 4th Street and the alley south of 2nd Street, which were added to the project after the initial collection of survey data.

EDA/Business Park Development

Engineer Olinger recapped the basic design factors of the business park development. He stated that the EDA has approved modifications to the layout of the first phase of the business park. The next steps

required for this project were identified.

FEMA Disaster Relief Program Grant Application -Storm Water System Repairs – North Park

Engineer Olinger provided an update on a grant application for funding through the FEMA Disaster Relief program for Riverside Park. The City's repairs would include sloping the river banks to eliminate the present vertical soil wall, re-setting sections of storm sewer pipe, and repairing the eroded east access to the park. The project cost is estimated between \$80,000 and \$165,000 depending on which items are eligible for disaster funds.

LEGAL

New On-Sale and Sunday Liquor License

Administrator Vahlsing stated that an application for an on-sale and Sunday liquor license had been submitted by Alex Rivero. He is in the process of purchasing Schweich's Hotel Bar & Restaurant and the house behind the bar.

Motion by Rehtzigel second by Mortensen to approve the liquor license for Kenyon Bar & Grill contingent on a background check. Motion carried 4-0-0.

OLD BUSINESS

Approve Lease for Purchase of Public Works Department Plow Truck

Public Works Director Ehrich stated that in September of 2018 the City Council approved the purchase of a replacement for the 2000 Sterling Plow Truck. The new truck chassis was delivered to Crysteel late last week and is getting the body put on it. The City needs to pay \$105,430 for the chassis part of the truck before the end of the month. Also, the lease needs to be executed. The principal amount of the lease is \$226,651. A quote for a seven-year tax exempt lease at 3.89% interest was received, making the annual payments \$34,666. The first payment would due in 2020. One lease quote has been received and we are waiting for a lease quote from the Kinetic Leasing Company through Security State Bank. This item was included in the 2020 budget.

Motion by Henke second by Mortensen to approve the lease for the Public Works 2020 Plow Truck subject to the terms of the lease under the discretion of the City Administrator to go with the lease with the better terms. Motion carried 4-0-0.

NEW BUSINESS

City Hall Computer Server replacement

Administrator Vahlsing reported that the City's computer server was checked by the city's IT consultant, Aldrich Computer. It was determined that the computers current Windows operating system can no longer receive updates from Microsoft, including security updates, due to the age of the server. As a result, Aldrich has recommended replacement of the server. They have recommended and given the City a quote for Network Attached Storage (NAS) Data file server. This type of server would host and network the City Computers and store data. It is a less costly alternative for smaller businesses or offices. The cost of the server would be \$2252.37. There was \$3500 included in the 2019 budget for the server replacement.

Motion by Rehtzigel second by Gard to approve replacing the server with the Network Attached Storage (NAS) Data file server. Motion carried 4-0-0.

Request by Keith Cook 1202 Hwy 60 Blvd. for MNDOT to complete Hwy 60 Speed Study

Mr. Keith Cook requested that the City send a letter to MNDOT requesting a speed study be completed on the section of Highway 60 before the intersection with Highway 56. The speed study request has to be made by the City Council.

Motion by Rehtzigel second by Mortensen to strongly request MNDOT to complete a speed study on Highway 60 before the intersection with Highway 56 and also copy the letter to MN State Rep, Draskowski and MN State Senator Goggin. Motion carried 3-1-0.

Liquor Store – L&M Quote to Repair Wall and Tile in Entry Way.

Administrator Vahlsing stated that Liquor Store Manager Bartel is requesting Council approval to repair the wall and tile base boards at the front entrance of the Muni building. The liquor committee reviewed the request and recommended the quote from L&M Construction for \$1188 to do the repairs.

Motion by Mortensen second by Gard to approve L&M's quote of \$1188 for the repairs to the front entrance of the Muni Building. Motion carried 4-0-0.

Resolution 2019-32: Designating Annual Polling Place

Administrator Vahlsing noted that a law was passed in the 2017 Minnesota legislature requiring all political jurisdictions to designate a polling place annually. The designation must be made by resolution before December 31 each year. Presently, the City Hall is the official polling place. The council tabled this resolution until the November meeting to allow time for staff to look into the option of moving the polling place to the Fire Hall.

Kenyon Police Dept – Sexual Assault Policy

Chief Sjolander requested approval of an updated sexual assault policy for the Police Department.

Motion by Rehtzigel second by Gard to approve the updated sexual assault policy for the Kenyon Police Department. Motion carried 4-0-0.

Resolution 2019-31 - Approving a Cooperative Snow Removal Agreement with the Minnesota Department of Transportation

Administrator Vahlsing stated that the City is required to adopt a cooperative resolution annually with MNDOT concerning snow removal. The resolution sets annual rates that the City charges MNDOT for snow removal assistance in the downtown area. The city charged \$175 an hour for snow removal services on Highway 60 in the downtown area in 2018-19. Vahlsing noted that MNDOT is sending their contracts out in late October this year, but the City should get the rates set now before any snowfall occurs.

Motion by Mortensen second by Gard to approve Resolution 2019-31 approving a cooperative snow removal agreement with the MN Dept of Transportation at a rate of \$175 an hour. Motion carried 4-0-0.

OTHER BUSINESS

Schedule of Upcoming Meetings

KMU Meeting: Wednesday, October 16th @ 6:00 p.m.

City Council Meeting: Tuesday, November 12th @ 7 p.m.

CMPAS Annual Meeting: Thursday, October 10th @ 4:30 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Administrator Vahlsing welcomed Tom to the Council.

Councilman Gard thanked the Council for giving him the opportunity to work with the Council and is looking forward to it.

Councilman Rehtzigel welcomed Tom to the Council, was glad to be updated on the development of the business park, was glad to hear a restaurant would be back in town, and stated that Oktoberfest was a success.

Councilman Mortensen welcomed Tom to the Council and welcomed Alex Rivero to town as the new restaurant owner.

Mayor Henke also welcomed Tom and is looking forward to Alex's new business in town.

Motion by Mortensen second by Rehtzigel to adjourn the meeting at 8:54 p.m.

Holli Gudknecht, Administrative Assistant

Douglas Henke, Mayor