

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 12th day of February 2019. The following members were present: Mayor Mike Engel, Council Members, Dan Rechtzigel, Richard Nielsen, and John Mortensen. Also, present: Administrator Mark Vahlsing, Attorney Scott Riggs, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Public Works Director Wayne Ehrich

CITIZEN COMMENTS

None

ADOPT AGENDA

Addition: / XI / New Business / C / Proposed Landscape Partnership Resolution 2019-06
Motion by Mortensen second by Nielsen to approve the amended agenda. Motion carried 4-0-0.

CONSENT AGENDA

Motion by Nielsen seconded by Mortensen to approve the Consent Agenda, which includes payment of check numbers, 69255 through 69356; 3138E through 3163E; and additional checks 69357 through 69364. Motion carried 4-0-0.

PRESENTATIONS/PUBLIC HEARINGS

ENGINEERING

Red Wing Ave Update

Administrator Vahlsing stated that the Red Wing Avenue surveying is 75% completed. It is behind schedule due to bad weather, but should be finished in the next two weeks. The engineers will do a summary for the March council meeting. The next step will be to approve the feasibility report.

Update on Utility Extensions/Looping Project

City Administrator Vahlsing recapped Engineer Rhein's timeline of the industrial park development that was presented at the annual EDA meeting. One of the first steps will be to develop a preliminary plat showing lots, streets, electric, water/sewer, etc. It was recommended to loop the watermain, which would connect to existing mains located both north and southwest of the industrial park. This would allow proper flow rates for higher demand users anticipated within the new development. Rhein also recommended extending the sanitary sewer to the north, connecting to the existing main within the Highway 60 right-of-way. This route would be more cost effective, more accessible, and has adequate flow capacity to serve the development. The preliminary/final plats should be completed in 2019. The cost estimates total \$3,100,000 based on full development of the 30-acre site. The addition of electrical extension costs has now been included in the DEED grant. Most likely the project will be developed in phases, so many of the costs will be lower than the estimates.

2nd Street Sanitary Sewer Improvements

Administrator Vahlsing stated that the engineers met with MN DOT on the road closing options. Temporary traffic control detour plans are being developed and will be completed soon and submitted to MN DOT for approval. Plans are expected to be ready for approval at the March 2019 council meeting. Bids should be ready to be accepted in April with construction beginning in the spring of 2019.

LEGAL

Discuss amending Section 405 City Code - Housing Code - Rental Units

City Attorney Riggs reviewed a draft rental ordinance that was discussed at the work session. The proposed ordinance No. 92 would replace the existing rental ordinance (Sect. 405 City Code). It contains a

summarized version of many of the same conditions as the existing rental ordinance. The proposed ordinance would require registration of rental units with an annual fee. The ordinance would not require inspections of rental units by the City. The main advantage of this type of ordinance is that it makes landlords criminally accountable for the actions of their tenants. It also helps prevent blight and hazardous conditions that can occur outside of rental units. This new ordinance is not ready for action yet, but will continue to be discussed and refined to come up with a workable plan.

OLD BUSINESS

Emergency/Mass Notification Software program

Administrator Vahlsing stated that we are still working on collecting further information and seeking an additional quote for Emergency Notification software.

Updated Strategic Plan

City Administrator Vahlsing will review the updated strategic plan reflecting changes from January 22, 2019 EDA Annual meeting.

Administrator Vahlsing reviewed the 2019 City Strategic Plan. Priority items identified included:

- Planning and improvements of current and future infrastructure issues.
- Planning and development of the new industrial/commercial park.
- Reconstruction of Red Wing Avenue from 2nd St to the south end near 9th Street.
- Business district improvements including Façade Improvement Program, off-street parking in downtown area, replacing banners, working with potential buyers of vacant properties, utilizing all street lights in downtown area, identifying retirement age business owner's succession process, and working with potential buyers for vacant properties.
- Review of current and future facility needs for City departments including Public Works, Police, KMU and future Park Facility needs including trails and a dog park.
- Continue to improve City's technology platforms including the City website, TV access Channel, Library Computers, and an emergency notification system.
- Relationship building with organizations in the townships, school district, Goodhue County, KABA, CEDA, SBDC and others.

Update on County Solid Waste Ordinance Adoption Process

Administrator Vahlsing updated the council on the Goodhue County Board's preliminarily Solid Waste ordinance. The Board still needs to take additional steps prior to a final vote on the Ordinance.

Commissioner Nesseth requested that the cities in his district pass a resolution against the ordinance.

The proposed resolution does not come out against the ordinance, but identifies four main concerns of the trash haulers and communities. The resolution makes several requests including that the fee increases be phased in over 2 or 3 years, the Board continue to monitor the annual costs, an equitable solution be provided for the distance traveled, and that the Board justify which scenario be initiated before formal action is taken.

Resolution 2019-05: Making requests to Goodhue County Board concerning the proposed Solid Waste Ordinance.

Motion by Rehtzigel second by Mortensen to approve Resolution 2019-05. Motion Carried 4-0-0.

Resolution 2019-04: Authorizing Transfer of Fund to Street Department and Storm Sewer Enterprise Fund from the Capital Fund

Administrator Vahlsing stated that at the January meeting, the Council approved spending the remaining funds from the sale of the tractor and equipment on several street and storm sewer projects. The total net amount from the sale of the tractor and equipment was \$94,738. After the purchase of the skid loader and related equipment the amount remaining from the sale would be \$30,813. The total of the proposed smaller

projects would be approximately \$27,000. The resolution would approve moving \$15,000 from the capital fund into the storm sewer fund and \$63,925 from the capital fund into the sanitary sewer fund. Motion by Nielsen second by Rehtzigel to approve Resolution 2019-04. Motion Carried 4-0-0.

NEW BUSINESS

Approve Hiring of Part-time Police Officer

Chief Sjolander requested the approval to hire Zach Cooke as a part-time police officer. His starting pay would be \$18 an hour.

Motion by Nielsen second by Mortensen to approve hiring of the part-time police officer.

Motion carried 4-0-0.

Lost Highway Agreement for Rose Fest Street Dance

Motion by Mortensen second by Nielsen to approve the Lost Highway Agreement for the Rose Fest street dance. Motion carried 4-0-0.

Proposed Landscape Partnership Cooperative Agreement

Public Works Director Ehrich reported that MNDOT has formally approved the funding to cover the cost of seed and native prairie vegetative cover materials for the Mogren Hill area. Planting a vegetative cover material would ultimately reduce or eliminate regular mowing of this area within 1-2 years. The MNDOT grant would fund up to \$8,000 for this project. The next step is to get State approval and then we can proceed.

Motion by Rehtzigel second by Nielsen to approve the Landscape Partnership Cooperative Agreement. Motion carried 4-0-0.

Resolution 2019-06 Authorizing the City of Kenyon to Enter into MnDOT Agreement No. 1033112

Motion by Nielsen second by Rehtzigel to approve Resolution 2019-06. Motion carried 4-0-0.

Kiddie Pool Renovations

Public Works Director Ehrich stated that after a Minnesota Department of Health inspection in 2017, the City was informed that the design of the skimmers and filters in the Kiddie pool area did not meet State design standards. There are also other areas that do not meet current design standards due to the age of the pool. The State will ‘grandfather in’ many of the items due to the age of the pool. However, in the case of the filters and skimmers, the City was given 24 months to replace them. Ehrich worked with Olympic pool to make a plan to replace the filters and skimmers. Olympic submitted the plan to the Department of Health. After review, the MDH came up with a list of required improvements that would have to be made as part of the filter and skimmer replacement. With the added required items, the total estimated repair cost would be \$58,000. There was \$16,500 included in the 2019 budget toward the filter and skimmer repairs. The City also has a \$4,000 credit with Olympic Pool from a previous purchase. The remaining \$37,500 would need to come from Capital funds. The Department of Health has indicated that the completion of the improvements would be required prior to the pool opening this season.

Motion by Rehtzigel second by Nielsen to approve the expenditure of approximately \$58,000 to make the needed repairs to the kiddie pool. Motion carried 4-0-0.

Sewer Plant Pump

Public Works Director Ehrich requested approval to proceed with replacing a pump in the main control building. The pump is used to push wastewater to the lagoon area when needed. There was \$10,000 included in the 2019 budget for the pump repair or replacement. The actual estimated replacement cost is approximately \$17,905.

Motion by Nielsen second by Mortensen to approve the replacement of the pump in the main control building. Motion carried 4-0-0.

Quote for Sewer Plant Intermediate Settling Tank

Administrator Vahlsing stated that the Public Works Department is seeking approval to proceed with rebuilding the intermediate settling tank at the Wastewater Treatment Plant. \$38,000 was included in the 2019 sewer department budget for this item. Public Works Director Ehrich recommended approving the quote of \$34,206 from Kaman Industrial Technologies. Additional miscellaneous equipment needed would cost in the range of \$2000.

Motion by Mortensen second by Rehtzigel to approve Kaman Industrial Technologies quote of \$34,206 to rebuild the intermediate settling tank at the Wastewater Treatment Plant. Motion carried 4-0-0.

Quotes for Sewer Camera/Locator

Director Ehrich indicated that public works was seeking approval to proceed with the purchase of a camera/locator that would be used to televise sanitary and storm sewer mains and lines. \$12,000 was included in the 2019 budget for this item. Two quotes were received. Ehrich recommended approving the quote from Copperhead Innovations for \$13,799.

Motion by Mortensen second by Rehtzigel to approve purchasing a camera/locator to televise sanitary and storm sewer mains and lines. Motion carried 4-0-0.

Quotes for Zero Turn Mower

Director Ehrich stated that two quotes were received to replace the JD 60" mower. The low quote was received from Kenyon Ace Hardware. The mower purchase is on a rotation schedule and is included in the 2019 budget.

Motion by Mortensen second by Nielsen to approve the purchase of the quoted mower from Kenyon Ace Hardware. Motion carried 4-0-0.

Quote for Public Works Pickup

Director Ehrich stated that the purchase of a new pickup was included in the 2019 budget. A State bid quote was received from Peterson Ford for \$31582 minus the trade in value of the 2008 F150 pickup.

Motion by Nielsen second by Mortensen to approve the purchase of a pickup from Peterson Ford. Motion carried 4-0-0.

Resolution 2019-03: Approving Kenyon BDPI Grant

Administrator Vahlsing stated that CEDA has completed the final application for the DEED BPDI program. CEDA added the cost of the extension of electrical lines to the final application after being informed by DEED that this could be included. If approved, the program would pay for up to ½ of the amount of the infrastructure costs going into the business park, which would be available later in 2019. Approval of the resolution is required as part of the grant application.

Motion by Nielsen second by Mortensen to approve Resolution 2019-03. Motion Carried 4-0-0.

OTHER BUSINESS

Schedule of Upcoming Meetings

KMU Meeting: Wednesday, February 20th @ 6:00 p.m.

City Council Meeting: Tuesday, March 12th @ 7 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Councilman Rehtzigel thanked the Public Works crew for their work on clearing the streets.

Councilman Mortensen also gave Public Works his thanks and mentioned that he had not heard any negative comments.

Motion by Nielsen second by Mortensen to adjourn the meeting at 7:47 p.m. Motion Carried 4-0-0.

Holli Gudknecht, Administrative Assistant

Michael Engel, Mayor