

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 8th day of February 2022. The meeting was called to order by Acting Mayor Rechtzigel. The following members were present: Council Members Dan Rechtzigel and Molly Ryan

Via Zoom: Mayor Doug Henke

Absent: Mary Bailey

Also, present: Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Jeff Sjoblom, Engineer Derek Olinger, Attorney Scott Riggs, Kathy Flikke Finance Clerk, and Michelle Vlasak reporter for Kenyon Leader, Police Officer Brian Homeier, Public Works Director Wayne Ehrich, Cheryl Dahl, and Brandi Kylo

The meeting opened with the Pledge of Allegiance.

CITIZEN COMMENT

ADOPT AGENDA

Motion by Ryan second by Henke to approve the agenda.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

CONSENT AGENDA

Motion by Ryan second by Henke to approve the Consent Agenda, which includes payment of check numbers, 73256 through 73407; 3854E through 3877E and appoint John Cambronne to the Planning Commission.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

PRESENTATIONS/PUBLIC HEARINGS/RECOGNITIONS/PROLAMATIONS

ENGINEERING

Pearl Creek and Forest Street Sanitary Sewer Improvements Update

Engineering/Survey Proposal

City Engineer Olinger provided an update on the Pearl Creek and Forest Street Sanitary Sewer Improvement project. Olinger requested approval to complete the remainder of preliminary design, alternatives analysis, data collection and survey work. The total cost of this work is estimated to be \$48,300 and would be completed by July 2022.

Motion by Ryan second by Henke to approve the proposal for continued preliminary design and survey work on the Pearl Creek and Forest Street Sanitary Sewer Improvement project in the amount of \$48,300.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

North Street Drainage Improvements

Engineer Olinger reviewed the North Street drainage issues that were identified in 2021. The storm sewer line will need to be replaced. The estimated project cost of \$75,000 for design work and construction were included in the 2022 budget.

Requests for Proposals to Contractors

Motion by Rechtzigel second by Ryan to authorize the City Engineers to seek construction proposals for the North Street drainage improvements.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Consider Authorizing Acquisition of Drainage Easement for New Storm Sewer

Motion by Ryan second by Rechtzigel to authorize the City Engineers to acquire a drainage easement for the North Street drainage project.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

LEGAL

Ag Lease for City Owned Land

Attorney Riggs stated that staff had discovered that 2.25 acres of City-owned land located just east of the wastewater plant overflow lagoon had been farmed by Festal Farms for many years. Festal Farms sold their adjoining land by auction last month. Vahlsing recommended a lease agreement for the 2.25 acres between the city and the new owner of the larger parcel.

Motion by Henke second by Ryan to approve the lease agreement for 2.25 acres with Richard Nystuen.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

OLD BUSINESS

Discuss Lease for Fire/EMS Vehicle

Administrator Vahlsing reported that the city received notification from Rosenbauer Equipment that the EMS/Fire rescue vehicle that was ordered in 2020 was ready to go. The city paid \$41,397 toward the purchase price of \$181,739 when the truck was ordered. A lease estimate from Kinetic Leasing for the remaining balance of \$137,434 through the Security State Bank of Kenyon was reviewed.

Motion by Ryan second by Rechtzigel to approve the proposed seven-year lease agreement at 3.29% interest with seven annual payments of \$21,620.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

NEW BUSINESS

Kenyon Muni - 2022 Rose Fest Street Dance Band Contract

Motion by Ryan second by Rechtzigel to approve The Dads agreement for the Rose Fest street dance on August 20, 2022

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Discuss and Possibly Appoint Person to City Council

Rechtzigel stated that the Council appointment would be tabled until the March meeting to give absent council members a chance to review the interviews.

Renew Lease for City Hall Copier – Toshiba

Administrator Vahlsing stated that the current copier lease with Toshiba will expire at the end of the year. The city has the option to replace the copier in the last year of the lease. Toshiba proposed an upgraded model at a lower cost.

Motion by Ryan second by Henke to approve a 5-year lease with Toshiba for a 45-ppm copier at a rate of \$175.82 per month.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Goodhue County Sheriff's Department-Communications Subscriber Agreement–with Kenyon PD

Police Chief Sjoblom discussed the Communications System Subscriber Agreement with Goodhue County Sheriff's Department regarding the utilization of the Regional Public Safety 800 MHz radio system. All the cities in Goodhue County, and Prairie Island would participate in this agreement, which runs through 2027.

Motion by Ryan second by Rechtzigel to approve the Communications System Subscriber Agreement with Goodhue County Sheriff's Department through 2027.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Appoint Pool Manager 2022 Season

Administrator Vahlsing stated that Cheryl Dahl is stepping down as the pool manager. The position was posted, and the personnel committee recommended Brandi Kylo be appointed as pool manager for the 2022 season.

Motion by Ryan second by Rechtzigel to approve the hiring of Brandi Kylo as the pool manager for the 2022 season.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Schedule of Upcoming Meetings

KMU Meeting: Tuesday, February 15th @ 2:00 p.m.

City Council Meeting: Tuesday, March 8th @ 7 p.m.

EDA Annual Meeting March 15, 2022 @ 9:00 a.m.

Board of Appeal & Equalization: Thursday, April 14th @ 5:00 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Police Chief Sjoblom gave an update on the new police department furnishings.

Councilman Ryan thanked Cheryl Dahl on the great job she did as pool manager.

Mayor Henke also expressed his thanks to Cheryl Dahl and complimented the police department on the great job they are doing.

Motion by Ryan second by Henke to adjourn the meeting at 7:45 p.m.

Roll Call Vote: Henke- Aye, Rechtzigel – Aye, Ryan - Aye

Motion carried 3-0-0.

Holli Gudknecht, Administrative Assistant

Dan Rechtzigel, Acting Mayor