

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 8<sup>th</sup> day of March 2022. The meeting was called to order by Mayor Henke. The following members were present: Mayor Doug Henke, Council Members Dan Rechtzigel, Mary Bailey, and Molly Ryan

Also, present: Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Jeff Sjoblom, Engineer Joe Rhein, Attorney Scott Riggs, Finance Clerk Kathy Flikke, Michelle Vlasak reporter for Kenyon Leader, Police Chief Jeff Sjoblom, Police Officer Brian Homeier, Public Works Director Wayne Ehrich, Lorin Pohlman, and Kim Helgeson

The meeting opened with the Pledge of Allegiance.

## **CITIZEN COMMENT**

### **ADOPT AGENDA**

Move: / X / Old Business / B / Resolution 2022-09: Reestablishing Annual Polling Place to / X / Old Business / C /

Addition: / X / Old Business / B / Appointment to KMU Commission

Motion by Rechtzigel second by Bailey to approve the amended agenda.

Motion carried 4-0-0.

### **CONSENT AGENDA**

Motion by Rechtzigel second by Ryan to approve the Consent Agenda, which includes payment of check numbers, 73408 through 73495; 3878E through 3899E and approve the hire of Dawn Brossard as the Youth Services/Assistant Librarian.

Motion carried 4-0-0.

## **PRESENTATIONS/PUBLIC HEARINGS/RECOGNITIONS/PROLAMATIONS**

### **School Bus Driver Appreciation Day Proclamation**

Mayor Henke presented the “School Bus Driver Appreciation Day” proclamation Lorin Pohlman.

## **ENGINEERING**

### **Pearl Creek and Forest Street Sanitary Sewer Improvements Update**

City Engineer Rhein provided an update on the Pearl Creek and Forest Street Sanitary Sewer Improvement project. The topographic survey field work has been completed and the boundary work will be finished this spring. Quotes for the sanitary televising will be reviewed at the April Council meeting.

## **LEGAL**

### **Resolution 2022-06: Approving Minor Subdivision - Lot Split Application –PID 66.540.1200 Kirk Hiner**

Attorney Riggs stated that Kirk Hiner, was seeking approval to split PID# 66.540.1200 in half. The north half would be sold to the neighbor to the west.

Motion by Ryan seconded by Rechtzigel to adopt Resolution 2022-06 approving the minor subdivision for Kirk Hiner. Motion carried 4-0-0.

### **Lot Combination: Kirk Hiner**

#### **Resolution 2022-07: Approving Lot Combination (Hiner)**

Attorney Riggs stated that Kirk Hiner was seeking approval to combine the South 98.0 feet of lots 2, 3, and 4, Block 14, Slee and Langford’s addition.

Motion by Bailey second by Ryan to adopt Resolution 2022-07 granting approval for a lot combination for

Kirk Hiner. Motion carried 4-0-0.

**Lot Combination: Julie Torres**

**Resolution 2022-08: Approving Lot Combination (Torres)**

Attorney Riggs stated that Julie Torres was seeking approval to combine the northerly part of Lot 2, Lot 3, and Lot 4, Block 14, Slee and Langford's addition.

Motion by Bailey second by Ryan to adopt Resolution 2022-08 granting approval for a lot combination for Julie Torres.

Motion carried 4-0-0.

**On-Sale Liquor License Renewal- Kenyon Country Club**

Motion by Rehtzigel second by Bailey to renew Kenyon Country Club's liquor license.

Motion carried 4-0-0.

**2022 Agreement with Luis Tellez – Taco Express**

City Administrator Vahlsing stated that the Council had directed staff to review the lease amount with Taco Express at the April 2021 council meeting. At that time, it was recommended that the lease be increased to \$400 for 2022.

Motion by Rehtzigel seconded by Ryan to approve the 2022 agreement with Luis Tellez – Taco Express for \$400.00. Motion carried 4-0-0.

**OLD BUSINESS**

**Appoint Person to City Council**

**Resolution 2022-10 Appointing Council Member**

Administrator Vahlsing stated that two interested persons were interviewed for the vacant council seat on February 8, 2022. Council members were impressed with both candidates and felt both had futures in City politics. However, Kimberly Helgeson had more experience in some areas.

Motion by Rehtzigel second by Ryan to approve Resolution 2022-10 appointing Kimberly Helgeson as a Council Member. Motion carried 4-0-0.

**Appointment to KMU Commission**

Mayor Henke recommended that Molly Ryan be appointed to the vacant seat on the KMU commission.

Motion by Rehtzigel second by Bailey to appoint Molly Ryan to the KMU Commission.

Motion carried 4-0-0.

**Resolution 2022-09: Re-establishing Annual Polling Place**

Administrator Vahlsing noted that since the state redistricting plan has now been adopted, all cities are required to reestablish their precinct boundaries and redesignate their polling places under Minn.Stat. 204b.14, subd.3(e) even if there weren't any changes.

Motion by Rehtzigel seconded by Ryan to adopt Resolution 2022-09 redesignating the Fire Hall as the annual polling place for 2022.

Motion carried 4-0-0.

**NEW BUSINESS**

**Review Quotes - Purchase of Mower– Wayne Ehrich, Superintendent– Public Works Department**

Director Ehrich stated that three quotes were received to replace the 2018 Cub Cadet mower. The quotes varied in price and projected availability. The mower purchase is on a three-year rotation schedule and was included in the 2022 budget.

Motion by Rehtzigel second by Ryan to approve the purchase of the quoted Toro lawn mower from Traxler Equipment. Motion carried 4-0-0.

**Request approval of revised Police Department Policy 20-Conducted Energy Weapons (Tasers) – Police Chief Sjoblom**

Police Chief Sjoblom presented the proposed revisions to the Conducted Energy Weapons policy. The proposed revisions would update the policy to bring it in line with current standards.

Motion by Ryan second by Bailey to approve Kenyon Police Department's Conducted Energy Weapons policy #20 revision. Motion carried 4-0-0.

**Request approval of Police Department Policy 215 - Take Home Squad Car - Police Chief Sjoblom**

Police Chief Sjoblom presented the proposed Take Home Squad Car policy.

Motion by Rechtzigel second by Ryan to approve Kenyon Police Department's Take Home Squad Car policy #215. Motion carried 4-0-0.

**Schedule of Upcoming Meetings**

EDA Annual Meeting March 15, 2022 @ 9:00 a.m.

KMU Meeting: Tuesday, March 15<sup>th</sup> @ 2:00 p.m.

City Council Meeting: Tuesday, April 12<sup>th</sup> @ 7 p.m.

Board of Appeal & Equalization: Thursday, April 14<sup>th</sup> @ 5:00 p.m.

**COUNCIL AND STAFF GENERAL COMMENTS**

Police Chief Sjoblom stated that the excess squad is going to auction this week.

Mayor Henke expressed his concerns for Tom Gard and stated a few people were going to visit him tomorrow. He also welcomed Kim to the Council.

Administrator Vahlsing offered his prayers to the Richard Nielsen family.

Councilman Rechtzigel conveyed his prayers for Tom Gard and the Richard Nielsen family.

Councilman Ryan and Attorney Riggs agreed with Rechtzigel.

Motion by Ryan second by Bailey to adjourn the meeting at 7:53 p.m.

Motion carried 4-0-0.

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*Holli Gudknecht, Administrative Assistant*

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*Douglas Henke, Mayor*