

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 13<sup>th</sup> day of April 2021. The meeting was called to order by Mayor Henke. The following members were present: Mayor Doug Henke, Council Members Dan Rehtzigel, Molly Ryan, Mary Bailey, and Tom Gard.

Also, present: Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Engineer Derek Olinger, Public Works Director Wayne Ehrich, Michelle Vlasak reporter for Kenyon Leader, Library Director Michelle Otte, Tom Nielsen, Steve Schiller, Eldon Ehrich  
Via Teleconference: Attorney Scott Riggs, Cody Beltran

The meeting opened with the Pledge of Allegiance.

## **CITIZEN COMMENT**

### **ADOPT AGENDA**

Addition: / XI / New Business / D / Lifeguard Wages

Motion by Gard second by Bailey to approve the amended agenda. Motion carried 5-0-0.

### **CONSENT AGENDA**

Motion by Rehtzigel second by Ryan to approve the Consent Agenda, which includes payment of check numbers, 72105 through 72204; 3691E through 3712E; and additional checks 72205 through 72220. Motion carried 5-0-0.

## **PRESENTATIONS/PUBLIC HEARINGS/RECOGNITIONS/PROLAMATIONS**

### **Cody Beltran – Granicus Peak Agenda Management Software Demonstration**

Granicus Representative, Cody Beltran and his colleague Jesse gave an online presentation on a software that is utilized by cities, counties, school districts and non-profit organizations to electronically create, edit and publish agendas and packets. The annual cost would be \$3,300. The Council will discuss this further at the May meeting.

## **ENGINEERING**

### **Red Wing Avenue Construction Update**

Engineer Olinger stated that Wencl Construction will start the remainder of work to be finished on the Red Wing Avenue project next week. Final paving will be completed in May with the final completion date of all items by June 26, 2021.

### **Business Park/Utility Extension Project Update**

Engineer Olinger stated that A-1 Excavating will resume work at the business park in early May. The substantial completion date for the project is July 2, 2021.

### **2021 Crack Seal Project**

Engineer Olinger stated that two quotes were received for the crack seal project. The low bid was from Fahrner Asphalt Sealers for the amount of \$19,690. This unit price contract is paid by total footage of filling so the final bill may be slightly higher.

Motion by Henke second by Bailey to accept the proposal from Fahrner Asphalt Sealers for the 2021 crack fill project and to grant authority to the Public Works Director to revise project quantities, as needed to complete crack filling and stay within the approved street maintenance budget.

Motion carried 5-0-0.

### **2021 Manhole Improvements**

Engineer Olinger gave an update on the needed repairs to selected manholes in 2021. \$13,000 was previously approved for a portion of the manhole repairs. With the crack seal project coming in priced lower than expected, Public Works is requesting that the entire quote of \$18,700 be approved.

Motion by Rehtzigel second by Ryan to approve the full quote of \$18,700.00 from Floorcoat Midwest, LLC for 2021 manhole improvements. Motion carried 5-0-0.

### **LEGAL**

#### **2021 Agreement with Luis Tellez – Taco Express**

City Administrator Vahlsing stated that the Council had directed staff to review the lease amount with Taco Express at the last Council meeting. It was recommended that the lease be increased to \$350 for 2021.

Motion by Bailey seconded by Gard to approve the 2021 agreement with Luis Tellez – Taco Express for \$350.00. Motion carried 5-0-0.

#### **Renew Residential Solid Waste Hauling License Agreement with Flom Disposal**

Attorney Riggs stated that the agreement with Flom Disposal for residential trash hauling expires in June. He reviewed three options for future trash hauling in the city.

Motion by Ryan second by Bailey to enter into a new three-year contract with Flom Disposal.

Motion carried 5-0-0.

#### **Schiller Lot Combination**

Attorney Riggs addressed the issue with combining two lots owned by Steve Schiller and Tom Nielsen on 7<sup>th</sup> Street. The two lots are located in different plats, so a simple combination can't be used. The planning commission will need to hold a public hearing on the combination and Schiller will need to have his surveyor include the easements on the new survey.

### **OLD BUSINESS**

#### **Update on city Web Site – Michelle Otte Library Director**

Library Director Otte updated the Council on the new City web site. The site is being updated to comply with ADA requirements. There is no additional cost to the City for this update. The new site will go live on April 14.

#### **Update on Mayo Health Systems Mobile Clinic**

Administrator Vahlsing stated that Mayo Health Systems is planning on bringing a mobile clinic to Kenyon soon. They are looking for a location to operate the mobile clinic one day a week. They will contact the City when they have more information.

### **NEW BUSINESS**

#### **VFW Post #141 Static Military Equipment Display Application**

VFW Commander Quamme stated that the VFW was seeking written approval from the City Council, that would be included in an application to the Department of Defense, for a retired piece of military equipment. It would be placed at the Veterans Memorial park area.

Motion by Rehtzigel second by Henke to adopt Resolution 2021-07 supporting the addition of a static military equipment display in the Veterans Memorial Park area and the application to the Department of Defense for said equipment.

Motion carried 5-0-0.

#### **VFW Liquor License Renewal**

Motion by Gard second by Ryan to renew the VFW's liquor license including Sunday sales.  
Motion carried 5-0-0.

**Board of Equalization and Appeals Meeting – Thursday, April 15, 2021**

Administrator Vahlsing reminded the Council that the Board of Appeals and Equalization meeting will be held Thursday, April 15 at 5:00 pm. At least three Council members must be in attendance including one Council member who is certified by the State for the Board of Adjustment hearing.

**Lifeguard Wages**

Administrator Vahlsing recommended increasing pool employee wages to compete with other area jobs and neighboring towns for employees.

Motion by Bailey second by Ryan to increase the pay of pool employees \$1.00 per hour.  
Motion carried 5-0-0.

**Schedule of Upcoming Meetings**

KMU Meeting: Thursday, April 15<sup>th</sup> @ 2:00 p.m.

Board of Appeal & Equalization: Thursday, April 15<sup>th</sup> @ 5:00 p.m.

EDA Meeting: Tuesday, April 27, 2021 @ 8:00 a.m.

City Council Meeting: Tuesday, May 11<sup>th</sup> @ 7 p.m.

**COUNCIL AND STAFF GENERAL COMMENTS**

Councilman Rehtzigel stated there was a Historic Preservation meeting earlier tonight. HPC is planning events for this summer.

Mayor Henke stated that the VFW, Color Guard, and American Legion will assume responsibility for replacing flags at the Gunderson House and Gunderson Blvd when they are worn out. He also noted that the Muni is doing a really good job with business, SIFT is putting in new windows, and the Hair Place is totally remodeling. He would like to recognize the people and businesses working to make the City better.

Administrator Vahlsing congratulated the Waste Water Treatment Plant's staff on receiving a Certificate of Commendation from the MN Pollution Control Agency.

Councilman Bailey commented on Park & Rec committee's discussion about beautifying Main Street with plants and options on how to water them.

Motion by Bailey second by Gard to adjourn the meeting at 8:53 p.m. Motion carried 5-0-0.

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*Holli Gudknecht, Administrative Assistant*

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*Douglas Henke, Mayor*