

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 11<sup>th</sup> day of May 2021. The meeting was called to order by Mayor Henke. The following members were present: Mayor Doug Henke, Council Members Dan Rehtzigel, Molly Ryan, and Tom Gard.

Absent: Mary Bailey

Also, present: Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Engineer Derek Olinger, Michelle Vlasak reporter for Kenyon Leader, Attorney Scott Riggs, Kevin Anderson, Steve Schiller, Ryan McKnight

The meeting opened with the Pledge of Allegiance.

## **CITIZEN COMMENT**

## **PRESENTATIONS/PUBLIC HEARINGS/ RECOGNITIONS/PROLAMATIONS**

None

## **ADOPT AGENDA**

Addition: / XI / New Business / F / Gunderson House – New Air Conditioner

Move: /VII / Engineering / B.1 / Change Order #5 to / VIII / Legal / B.2 / Change Order #5

Motion by Rehtzigel second by Gard to approve the amended agenda. Motion carried 4-0-0.

## **CONSENT AGENDA**

Motion by Henke second by Ryan to approve the Consent Agenda, which includes payment of check numbers 72220 through 72311; 3713E through 3729E; and additional checks 72312 through 72319.

Motion carried 4-0-0.

## **ENGINEERING**

### **Red Wing Avenue Construction Update**

Engineer Olinger stated that Wencil Construction has been working on a punch list of repairs on Red Wing Avenue. Two major items left to complete are the storm sewer by 8<sup>th</sup> Street and the final paving of Red Wing Avenue. The final completion date of all items is June 26, 2021.

### **Business Park/Utility Extension Project Update**

Engineer Olinger stated that A-1 Excavating resumed work at the business park this week. The substantial completion date for the project is July 2, 2021.

### **FEMA Flood Repairs**

Engineer Olinger stated that the plans for the FEMA Flood repairs should be completed in the next few weeks and then be ready to be sent out for quotes. The project will be completed this summer.

## **LEGAL**

### **Viking 2<sup>nd</sup> Addition Plat - Schiller**

Attorney Riggs stated that Steve Schiller was seeking approval from the City Council on a subdivision that would combine two parcels that are located in different plats. The planning commission and Riggs both recommended approval of the plat, subject to some conditions.

### **Resolution 2021-08 Approving Preliminary and Final Plat of Viking Second Addition, a Subdivision of Land Within the City of Kenyon**

Motion Ryan second by Rehtzigel to adopt Resolution 2021-08. Motion carried 4-0-0.

### **Barsness Water/Sewer Hookup**

Attorney Riggs stated that Fred and Linda Barsness requested extension of sewer and water to their property at 1002 Highway 60 East. The utilities would be extended under Highway 60. The extension would be completed by A-1 Excavating through a change order to the contract. Fred and Linda Barsness agreed to pay the entire cost of the extension.

### **Resolution 2021-09 Approving Barsness Development Agreement**

Motion Rehtzigel second by Gard to adopt Resolution 2021-09. Motion carried 4-0-0.

### **Change Order #5**

Engineer Olinger reported that the Contractor is requesting approval of a change that would hook up water and sanitary sewer service to a property on the north side of Highway 60. All costs associated with this change order would be paid by the landowner.

Motion by Henke second by Ryan to approve Change Order #5 for A-1 Construction.

Motion carried 4-0-0.

### **OLD BUSINESS**

#### **Update on Mayo Health Systems Mobile Clinic**

Administrator Vahlsing reported that Mayo Health Systems is still working on bringing a mobile clinic to Kenyon. They are still seeking a location to operate the mobile clinic one day a week. Their goal is to be operational by the end of June.

### **NEW BUSINESS**

#### **American Rescue Act Plan Funds (COVID Federal Funding)**

Administrator Vahlsing reported that League of Minnesota Cities estimated that Kenyon should be getting approximately \$203,000 in federal COVID funding over the next two years. Several items were presented for possible use of these funds. A council work session will be scheduled when the money is received.

#### **Granicus Proposal**

Administrator Vahlsing reviewed the Granicus proposal that was presented at the April council meeting. He recommended going forward with this product contingent on a review of the agreement by the City Attorney.

Motion by Ryan second by Gard to accept the Granicus proposal contingent on approval from the City Attorney. Motion carried 4-0-0.

#### **Approve Memorial Day Parade Permit for May 31, 2021**

Mayor Henke stated that the annual Memorial Day parade would return to normal this year with a parade down 2<sup>nd</sup> Street ending with a ceremony at the cemetery.

Motion by Rehtzigel, second by Ryan to approve the Memorial Day Parade permit for May 31, 2021.

Motion carried 4-0-0.

#### **LMCIT Liability Coverage Waiver**

Administrator Vahlsing stated that the City Council is required to choose either to waive or not to waive the monetary insurance liability limits. State statutes limit a city's tort liability to a maximum of \$500,000 per claimant and \$1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both. Cities can choose to waive the state liability limits. Cities can purchase additional insurance coverage up to \$2,000,000 annually.

Motion by Rehtzigel, seconded by Gard to follow past City precedence to not waive LMCIT State Liability limits. Motion carried 4-0-0.

### **Planning Commission:**

#### **Request to apply for a Building Permit for construction of a new home at 108 7<sup>th</sup> St. prior to plat approval – Steve Schiller**

Administrator Vahlsing stated that Steve Schiller was seeking approval to apply for a building permit to construct a house at 108 7<sup>th</sup> St. before all necessary steps to combine the plat in the Viking 2<sup>nd</sup> Addition subdivision is completed. The approval would be contingent on final approval of the building permit.

The planning commission recommended approval of this action.

Motion by Gard, second by Ryan to approve the request for Steve Schiller to apply for a building permit at 108 7<sup>th</sup> Street prior to plat approval.

#### **Old Kenyon High School Monument (Information)**

Kevin Anderson, representing the Kenyon High School Monument Committee, presented a proposal to construct a monument near the former location of the High School. The monument would be located on the west edge of the First Evangelical Lutheran Church parking lot. It would be constructed using materials taken from the old high school as well as new brick and stone. The committee has submitted a building permit for this project.

#### **Gunderson House – New Air Conditioner**

Administrator Vahlsing stated that the Historic Structures study of the Gunderson House had recommended installing air conditioning to preserve the condition of the downstairs area of the home. The funds would come out of the Gunderson House capital fund.

Motion by Ryan second by Gard to approve the quote from Reliable Heating and Cooling of \$4,765.00 for a new air conditioner at the Gunderson House. Motion Carried 4-0-0.

#### **Schedule of Upcoming Meetings**

KMU Meeting: Tuesday, May 18 @ 2:00 p.m.

City Council Meeting: Tuesday, June 8 @ 7 p.m.

#### **COUNCIL AND STAFF GENERAL COMMENTS**

Police Chief Sjolander updated the Council on the blights that have been identified in the City. Sjolander also stated that he had turned in his letter of resignation today.

Motion by Gard second by Ryan to authorize the City Administrator to move ahead with the hiring process for a replacement police chief. Motion Carried 4-0-0.

Councilman Rehtzigel thanked Lee for being flexible with the transition of a new police chief. He also extended an invitation to all Council and staff to attend the Kenyon Historical Society's annual meeting on Monday, June 7, 2021. The event will begin with an old-fashioned cookout at 6:00 pm.

Mayor Henke stated that he had spent a lot of time with Lee in the past and Lee turned his world upside down today with his announcement.

Administrator Vahlsing stated that he had worked with Officer Lee on two different occasions. He has a lot of respect for Lee and is going to miss him.

Councilman Gard stated he was grateful Officer Lee was staying in town, but hates to see him retire. He thanked Lee for his many years of service.

Attorney Riggs added that Lee would be missed. Lee had restarted the police department in Kenyon

Councilman Ryan commented that Lee is leaving big shoes to fill.

Motion by Henke second by Ryan to adjourn the meeting at 8:23 p.m. Motion carried 4-0-0.

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*Holli Gudknecht, Administrative Assistant*

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*Douglas Henke, Mayor*