

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 14th day of May 2019. The following members were present: Mayor Mike Engel, Council Members, Dan Rehtzigel, Richard Nielsen, Doug Henke, and John Mortensen. Also, present: Administrator Mark Vahlsing, Attorney Scott Riggs, Engineer Joe Rhein, Engineer Derek Olinger, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Public Works Director Wayne Ehrich, Dan Dummer EDA Board, Ann Sviggum EDA Board

CITIZEN COMMENTS

None

ADOPT AGENDA

Motion by Henke second by Rehtzigel to approve the agenda with noted addition. Motion carried 5-0-0.

CONSENT AGENDA

Motion by Rehtzigel seconded by Henke to approve the Consent Agenda, which includes payment of check numbers, 69572 through 69697; 3217E through 3228E; and additional checks 69698 through 69704. Motion carried 5-0-0.

PRESENTATIONS/PUBLIC HEARINGS

2018 Audit Summary – Chris Knopik of Clifton, Larson, Allen LLC

Chris Knopik presented a summary of the 2018 City and KMU audits and an overview of the overall City financial conditions.

ENGINEERING

EDA Business Park Development Update

Platting

City Engineer Rhein stated that he was working on the development concept plan for the area near the future business park.

2nd Street Sanitary Sewer Improvements

City Engineer Rhein provided an update on the project.

Red Wing Avenue

Resolution 2019-18: Ordering Preparation of Feasibility Report on Improvements to Red Wing Avenue

Motion by Mortenson second by Nielsen to approve Resolution 2019-18. Motion carried 5-0-0.

VFW Parking Lot

Derek Olinger of Bolton and Menk reviewed findings of a study on drainage from the alley and the VFW rear parking lot. The study recommended that the VFW make improvements around a drain in the rear parking lot.

LEGAL

Resolution 2019-16: Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (IRS).

City Attorney Riggs explained that the resolution is required for the City to be able to reimburse itself for previously incurred expenses from Bond sale proceeds for the 2nd Street and the Business Park projects. Motion by Engel second by Mortenson to approve Resolution 2019-16. Motion carried 5-0-0.

New Interfund Loan for Business Park

City Administrator Vahlsing stated that this item was discussed during the previous work session. The resolution was required to approve the inter-fund loan to show the match for the BDPI grant.

Resolution 2019-19: Authorizing Interfund Loan to City of Kenyon for Advance of Funds for Payment of Costs Related to Infrastructure Improvements for the City of Kenyon's Business Park

Motion by Rehtzigel second by Hanke to approve Resolution 2019-19. Motion carried 5-0-0.

OLD BUSINESS

Transfer of Ownership of the Ambulance Building back to the City of Kenyon

City Attorney Riggs explained that at the April meeting the Council requested that the EDA transfer ownership of the former ambulance building back to the City for possible use by the Police Department. At their last meeting the EDA requested the City Attorney prepare the title work for the conveyance of the building back to the City. He stated that he is currently preparing the legal documents for the property transfer.

Resolution 2019-17: Local Government Resolution Adopting Business Development Infrastructure Application

Administrator Vahlsing stated that this is a revised resolution needed for the final DEED BDPI application

Motion by Mortenson second by Nielsen to approve Resolution 2019-17. Motion carried 5-0-0.

NEW BUSINESS

Approve Hiring of Municipal Swimming Pool Employees

1. Carter Johnson – Lifeguard
2. Kasandra Keller – WSI / Lifeguard
3. Siri Quam – Assistant Mgr. / WSI / Lifeguard
4. Lukas Berg - Lifeguard
5. Lauren Berg – Assistant Mgr. / WSI / Lifeguard
6. Corynne Dahl – Lifeguard
7. Mara Quam – Lifeguard
8. Julianna Boyum – Lifeguard
9. Sydney Burow – Lifeguard
10. Kia Johnson – Lifeguard
11. Madison Luebke – Lifeguard
12. Nora Woock
13. Riley Dummer – Lifeguard
14. Julia Dahl – Lifeguard
15. Sam Erickson - Lifeguard

Motion by Rehtzigel seconded by Mortensen to approve the hiring of Municipal swimming pool employees. Motion carried 5-0-0.

Approve Memorial Day Parade for May 27, 2019

Motion by Mortensen, second by Henke to approve the Memorial Day Parade permit for May 27, 2019. Motion carried 5-0-0.

LMCIT Liability Coverage Waiver

Administrator Vahlsing stated that the City Council is required to choose either to waive or not to waive the monetary insurance liability limits. State statutes limit a city's tort liability to a maximum of \$500,000 per claimant and \$1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both. Cities can choose to waive the state liability limits. Cities can purchase additional insurance coverage up to \$2,000,000 annually.

Motion by Nielsen, seconded by Mortensen to follow past City not waive LMCIT State Liability limits. Motion carried 5-0-0.

OTHER BUSINESS

Schedule of Upcoming Meetings

KMU Meeting: Wednesday, May 15th @ 6:00 p.m.

City Council Meeting: Tuesday, June 11th @ 7 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Councilman Mortensen wanted to remind all City residents not to blow their grass clippings into the street, which eventually ends up in the storm sewers.

Motion by Nielsen second by Rechtzigel to adjourn the meeting at 8:23 p.m. Motion Carried 5-0-0.

Mark Vahlsing, City Administrator

Michael Engel, Mayor