

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 9th day of July 2019. The following members were present: Acting Mayor Richard Nielsen, Council Members, Dan Rehtzigel, Doug Henke, and John Mortensen. Also, present: Attorney Scott Riggs, Engineer Joe Rhein, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Library Director Michelle Otte, Public Works Director Wayne Ehrich, KMU Superintendent Randy Eggert, Finance Clerk Sue Dodds

A moment of silence in remembrance of Mayor Engel was observed.

CITIZEN COMMENTS

The family of Mike Engel asked for permission to use the City logo on Mayor Engel's funeral pamphlet. Administrator Vahlsing granted permission for the use of the logo.

ADOPT AGENDA

Addition: / XI / New Business / E / Resignation of Police Officer & Authorization to Advertise Position Motion by Rehtzigel second by Mortensen to approve the amended agenda. Motion carried 4-0-0.

CONSENT AGENDA

Motion by Henke seconded by Mortensen to approve the Consent Agenda, which includes payment of check numbers, 69826 through 69915; 3273E through 3295E; and additional checks 69918 through 69930. Motion carried 4-0-0.

PRESENTATIONS/PUBLIC HEARINGS

None

ENGINEERING

Business Park Development Update

City Engineer Rhein stated that they had met with the Goodhue County Engineer to discuss access, drainage, and future utility locations along County Road 12. The County did not have any major concerns with the project. The development plan is being worked on and should be ready for review in August.

2nd Street Sanitary Sewer Improvements

Engineer Rhein stated that a meeting was held with RAW today. The RAW contractor stated that the City's construction start has been moved out due to summer weather issues. Construction should begin by August 26 and still be completed by September 13. A public information meeting has been scheduled for Monday, July 15 from 5:00 to 7:00 pm at City Hall. This will be an open house for businesses to ask questions and get information on the upcoming project.

Red Wing Avenue Feasibility Study

Engineer Rhein stated that a work session to discuss the project financing is scheduled for Tuesday, July 23 at 6:00 pm. The Feasibility Study should be ready for adoption at the August Council meeting.

LEGAL

Update on Transfer of Ownership of the Ambulance Building back to the City of Kenyon

City Attorney Riggs stated that he is finalizing the legal documents for transfer of the property back to the City. The resolution to approve the transfer of ownership back to the City will be on the EDA agenda on July 23. Once the resolution is approved, the deed can be filed with the County the next day. Administrator Vahlsing stated that Chief Sjolander has been meeting with contractors to develop a layout and design plan for the building improvements.

Sale of 411 Bullis Street

Attorney Riggs stated that the purchase agreement for 411 Bullis Street has been updated. The final legal description should be coming soon from the surveyor. Then the City can move forward with the property closing.

Discussion on Transition Process in Passing of Mayor Engel

Attorney Riggs discussed options for filling the vacant Mayor's seat on the City Council. A resolution is required to begin the process of filling the opening on the Council. As long as the remaining term is less than two years, the Council can appoint a replacement to serve until the term expires. The council has the option of either appointing a new mayor or advertising for interest, but this should be done as soon as possible, because there needs to be five members on the Council.

Resolution 2019-23 Resolution Declaring a Vacancy to Exist in the Office of City Council and Providing for the Appointment Thereof

Motion by Rehtzigel second by Mortensen to approve Resolution 2019-23: Declaring a vacancy to exist in the office of City Council and providing for the appointment thereof. Motion carried 4-0-0.

Motion by Mortensen second by Rehtzigel to direct the City Administrator to advertise for the empty Council position.

OLD BUSINESS

Update on BDPI Grant – Business Park Project

Administrator Vahlsing reported that the first phase of review is completed. The Minnesota Management and Budget Office is currently completing its review. When that agency has completed reviewing the application it will go back to DEED for final review.

Rose Fest Funding Request

Administrator Vahlsing stated that at the June Council meeting the Rose Fest committee made a request for additional funding from the City for this year's celebration. The City has previously donated \$1000 to Rose Fest each year. Vahlsing noted that Bolton & Menk, the City's Engineering Firm, donated \$1000 to Rose Fest following the June meeting. The Council stated that if more money was donated by the City, they would like documentation on how it was spent. Also, if more money is needed in the future, it needs to be requested when the budget is being put together.

Motion by Henke second by Nielsen to continue the \$1000 donation as well as an additional \$1000 donation for 2019 as long as any requests for next year are made at budget time. Motion carried 4-0-0.

NEW BUSINESS

Public Works Worker Resignation

Administrator Vahlsing stated that Peter Kerr has resigned his position with the City as of July 26, 2019. Motion by Mortensen second by Henke to accept Peter Kerr's resignation and authorize re-hiring for the position. Motion carried 4-0-0.

Lease of Ford F150 Pickup

Resolution 2019-22 Lease with Option to Purchase Agreement of the Ford F150 Pickup

Administrator Vahlsing stated that a resolution for the 4-year lease of the new Ford F150 pickup for the Public Works Department would need Council approval. The first lease payment would be due in January of 2020. The City would then have the option of purchasing the pickup for \$1.00 at the end of the lease term. The purchase of this pickup was approved at the February 2019 Council meeting and was included in the 2019 City budget.

Motion by Mortensen to approve Resolution 2019-22 approving the lease with option to purchase agreement of the Ford F150 pickup.

Roll Call Vote:

Henke - No

Nielsen - Aye

Rechtzigel – Aye

Mortensen – Aye

The motion passed.

Rose Fest Requests

Motion by Henke second by Mortensen to approve the Rose Fest requests including:

Street Dance Permit - Municipal Liquor Store

Parade Permit

Street Closures

Sidewalk Vendors on 2nd St.

5th Annual Kenyon Fire Dept. 5K Run/Walk Route Approval

Motion carried 4-0-0.

Approve Hiring of Municipal Liquor Store Employee

Motion by Rechtzigel second by Mortensen to approve hiring Doug Piekarski as a part-time Liquor Store employee. Motion carried 4-0-0.

Motion by Rechtzigel second by Nielsen to move all future hire authorizations that are staff directed personnel hires to the consent agenda with the understanding that one council member can pull it off the consent agenda at any time. Motion carried 4-0-0.

Police Officer Resignation

Administrator Vahlsing stated that Officer Amy Reding had submitted her resignation with the Kenyon Police Department.

Motion by Mortensen second by Rechtzigel to accept Amy Reding's change in status from full time to part-time and authorize re-hiring for the position. Motion carried 4-0-0.

OTHER BUSINESS

Schedule of Upcoming Meetings

KMU Meeting: Wednesday, July 17th @ 6:00 p.m.

EDA Meeting: Tuesday, July 23rd @ 8:00 a.m.

City Council Work Session: Tuesday, August 13th @ 6 p.m.

City Council Meeting: Tuesday, August 13st @ 7 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Administrator Vahlsing thanked Mayor Engel for his many years of service. He will be greatly missed and his condolences go out to his family.

Councilman Mortensen noted that Mayor Engel always kept the city and citizens as the most important.

Councilman Henke added that Mayor Engel was known for his work on getting the new fire hall and establishing the community gardens. He will be missed.

Councilman Rechtzigel stated that Mayor Engel had a love for the community and poured himself into his job and he will be missed.

Councilman Nielsen noted what a great guy Mayor Engel was and that he was very conscientious about his decisions.

Attorney Riggs added that it was very nice working with Mayor Engel.

Motion by Mortensen second by Rechtzigel to adjourn the meeting at 8:08 p.m. Motion Carried 5-0-0.

Holli Gudknecht, Administrative Assistant

Richard Nielsen, Acting Mayor