

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 10th day of August 2021. The meeting was called to order by Mayor Henke. The following members were present: Mayor Doug Henke, Council Members Molly Ryan, Mary Bailey, Tom Gard and Dan Rehtzigel
Also, present: Administrator Mark Vahlsing, Engineer Derek Olinger, Michelle Vlasak reporter for Kenyon Leader, Attorney Scott Riggs

The meeting opened with the Pledge of Allegiance.

CITIZEN COMMENT

None

ADOPT AGENDA

Motion by Gard second by Bailey to approve the agenda. Motion carried 5-0-0.

CONSENT AGENDA

Motion by Rehtzigel second by Ryan to approve the Consent Agenda, which includes payment of check numbers 72555 through 72646; 3767E through 3782E; and additional checks 72647 through 72674. Motion carried 5-0-0.

PRESENTATIONS/PUBLIC HEARINGS/ RECOGNITIONS/PROLAMATIONS

None

ENGINEERING

Red Wing Avenue Construction Update

Engineer Olinger stated that Red Wing Avenue has been mostly inactive since the last meeting. The seeding subcontractor should be reseeding the bare spots sometime in August.

Pay Request #11 – Wencil Construction

Motion by Gard second by Bailey to approve pay request No. 11 to Wencil Construction in the amount of \$1,283.54 for work completed through July 2021. Motion carried 5-0-0.

Business Park/Utility Extension Project Update

Engineer Olinger stated that the MnDOT permit for the Highway 60 utility work was received at the end of July. A-1 has been working on the utility extension since August 2 and should be finished in the next few days.

Change Order #6

Engineer Olinger prepared a change order for the project completion date. The new substantial completion date would be August 13 and the final completion date would be September 10, 2021
Motion by Rehtzigel second by Ryan to approve Change Order #6 for A-1 Excavating.
Motion carried 5-0-0.

Pay Request #6 – A-1 Excavating

Motion by Rehtzigel second by Ryan to approve pay request No. 6 to A-1 Excavating in the amount of \$94,126.00 for work completed through July 30th. Motion carried 5-0-0.

FEMA Flood Repairs

Engineer Olinger stated that the project contract was sent back to the Contractor. They will be started toward the end of the year.

Crack Filling of Streets

Engineer Olinger stated that the contractor doing the street crack filling plans to be in town in early September.

4th Street Alley Paving

Engineer Olinger stated that Crane Creek was in town today paving the alley west of Red Wing Avenue between 4th and 6th Street.

LEGAL

No items.

OLD BUSINESS

Police Chief Update

Administrator Vahlsing reported that Chief Sjolander retired on August 2. On July 28, the Council approved the appointment of Jeff Sjoblom of the Goodhue County Sheriff's Department as the next Police Chief. He will start on August 23.

NEW BUSINESS

Set Council Work Session to Review 2022 Draft Budget

Administrator Vahlsing stated that a Council work session needed to be scheduled in late August or early September to review the 2022 budget. The Department heads would also attend this meeting to review their respective budgets. The maximum preliminary levy must be adopted by the end of September.

Motion by Henke second by Ryan to set a Council work session for September 8, 2021 at 5:30 p.m. Motion carried 5-0-0.

Gunderson House - Kenyon Area Historical Society – Oktoberfest Event– September 18, 2021

Dan Rechtzigel, representing the Kenyon Area Historical Society, requested approval to hold an Oktoberfest event at the Gunderson House on Saturday September 18, 2021 from 1:00 pm – 5:00 pm. KAHS is working with the Muni to coordinate the event.

Motion by Ryan second by Bailey to approve the KAHS Oktoberfest Event on September 18, 2021 with alcohol sales at the Gunderson House. Motion carried 5-0-0.

Finance Clerk Hiring Update

Administrator Vahlsing updated the Council on the retirement of Sue Dodds effective October 15. She will be available to assist as needed after that date. The position has been posted with a soft closing date for applications of August 24. Interviews will be conducted by the KMU Commission and Personnel Committee in early September. The City has received 15 applications to date.

2021 City & KMU Audit

Administrator Vahlsing stated that two quotes were received for the City/KMU 2021 audit. One quote was from CLA, which has conducted the City/KMU audit for the last several years, and the other was from Abdo Eich and Meyers, which does the Fire Department Relief Association Audit. The quote received from Abdo was for 5 years ranging from \$26,875 to \$29,655. The quote from CLA was \$32,130.

Motion by Rechtzigel second by Bailey to approve for a five year agreement for audit services with Abdo, Eick and Meyers Motion carried 5-0-0.

Schedule of Upcoming Meetings

KMU Meeting: Friday, August 13 @ 2:00 p.m.

City Council Meeting: Tuesday, September 14 @ 7 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

None

Motion by Ryan second by Henke to adjourn the meeting at 7:40 p.m. Motion carried 5-0-0.

Mark Vahlsing, City Administrator

Douglas Henke, Mayor