

Pursuant to due call and notice thereof, a City Council Work Session was duly held in the City Council chambers at 6:00 p.m. on the 13th day of August 2019. The following members were present: Acting Mayor Richard Nielsen, Council Members, Dan Rechtzigel, Doug Henke, and John Mortensen. Also, present: Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, and Public Works Superintendent Wayne Ehrich

Acting Mayor Nielsen called the work session to order at 6:00 pm.

Discuss Appointment of Persons of Fill Open Mayor and Possible Open Council Seat

City Attorney Riggs and the Council discussed filling the vacated seat of the Mayor. The Council may appoint any Council member or any other person to this position. Rechtzigel stated that it would be best for a Council person to step forward to be Mayor. Nielsen nominated Henke to the Mayor position. Henke stated that he would be interested due to his Council experience and the fact that it would be quite a learning curve for someone new coming in. Administrator Vahlsing stated that if we go with Henke, then a vacancy on the City Council would need to be declared by resolution. Currently, two people have expressed interest in the Council position. The Council could appoint someone to fill this term or interview them and appoint someone in September.

Presentation by firms to conduct Historic Structures Study on Gunderson House

Administrator Vahlsing stated that future capital improvements are needed at the Gunderson House. The HPC applied for a Minnesota State Historic Preservation Office - Certified Local Government Grant. The grant was approved for \$10,000 in June. This funding will cover up to 50% of the cost of a Historical Structures Report Study for the Gunderson House. This study would analyze all the areas of the structure including exterior, foundation, mechanicals, and others. A summary of the findings would be used to make recommendations for future rehabilitation work that may be needed. The study is necessary to form a basis for future SHPO Capital fund grant applications to assist with rehabilitation costs. The study would be required to be completed by a certified Preservation Specialist firm. The following quotes were received:

<u>Firm Name</u>	<u>Study Cost</u>
*Wold Architects and Engineers	\$15,000
Clayburgh Preservation Architects	\$37,150
Miller Dunwiddie	\$46,400
*LHB Inc.	\$22,500
MacDonald Mack Architects	\$28,300

Representatives of the HPC and Historical Society recommended that the two firms with the lowest quotes be brought in to discuss their proposals with the Council. LHB Inc. and Wold Architects reviewed their proposals.

Motion by Mortensen second by Rechtzigel to adjourn the meeting at 6:57 p.m.

Holli Gudknecht, Administrative Assistant

Richard Nielsen, Acting Mayor